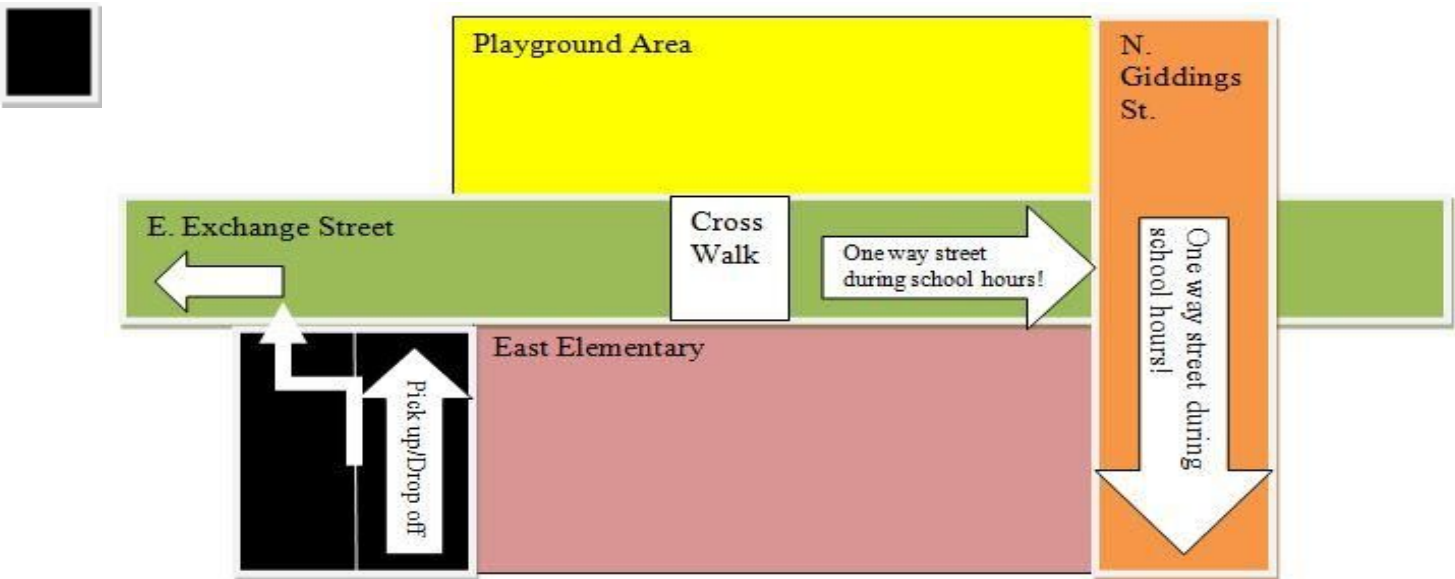


# Safety Comes First at East Elementary

## Pick up / Drop Off Expectations

Dear East Families:

Outlined below are the pick-up and drop-off guidelines for East Elementary. Thank you in advance for reviewing these policies and procedures! Adults are outside to ensure student safety and to ensure this system goes smoothly.



**2<sup>nd</sup> Grade (and 3<sup>rd</sup> & 4<sup>th</sup> Grade Siblings) Drop Off/Pick-Up Procedures:** Car riders are dismissed at 2:50. Blacktop area (BT) for parents who are dropping off or picking up second grade students and their 3<sup>rd</sup>/4<sup>th</sup> grade siblings. After 3:10, ALL car riders will be picked up here. Please pull up. For SAFETY, ALL students MUST enter from and exit to the right side of the vehicle.

NG

**3<sup>rd</sup> & 4<sup>th</sup> Grade Drop-Off/Pick-Up Procedures:** Car riders are dismissed at 2:50. There are three pick up/drop off ramps on N. Giddings Street. In the morning, all bus riders AND 3<sup>rd</sup> and 4<sup>th</sup> grade students (who do not have 2<sup>nd</sup> grade siblings) will be dropped off here. In the afternoon, all 3<sup>rd</sup> and 4<sup>th</sup> grade car riders will be picked up here unless they have a 2<sup>nd</sup> grade sibling. They MUST enter and exit from the right side of the vehicle. After 3:10 pm, all car riders will report to the blacktop area for pickup.

***The blacktop area and the ramp areas on N. Giddings are where students should be picked up and dropped off between the hours of 7:45 – 8:15a and 2:50 – 3:10p.***

EE

Please NOTE: I would prefer that NO vehicles cross in front of the school (E. Exchange) during drop off times (7:45a – 8:15a) and pick up times (2:50-3:15p). This would help ensure the safety of students crossing over to the playground in the morning and walkers crossing E. Exchange and N. Giddings in the afternoon. One way to make this happen is if all vehicles dropping students off on the blacktop would exit blacktop by turning left on E. Exchange.

*East Family – please know we are doing all we can to ensure the safety of your student! Please help us keep East students safe. Help spread the word of these expectations. Let's work together to make East the very best! Thank you for your support and cooperation! You are appreciated.*

Respectfully, Mrs. Anderson